

# Trustees

These are the people responsible for governing a Charity, basically ensuring it is doing what it was set up to do (raise monies to support the school) and are not necessarily a member of the PTA committee.

In the case of Haddenham Community Infant School PTA, the Treasurer/s and usually also the Chair/s take on the role of a Trustee.

To meet the Charity Commission requirements, we are obliged to have 4 Trustees at any given time.

## **Key responsibilities of Trustees**

- Ensure charity is carrying out its purposes
- Ensure charity is complying with the law (liaising with Chair and Treasurer where required)
- Act in the charity's best interests
- Manage your charity's resources responsibly – i.e. use sound judgement
- Ensure charity is accountable and accurate records and kept
- Prepare annual ***Trustees Report*** for the AGM